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**SEPARATION/DIVORCE & PROPERTY QUESTIONNAIRE**

**INFORMATION ON YOURSELVES:**

	<b><u>YOURSELF</u></b>	<b><u>YOUR SPOUSE/PARTNER</u></b>
1. Full name:	_____	_____
2. Previous/Maiden name:	_____	_____
2. Date of birth:	_____	_____
3. Place of birth:	_____	_____
4. Present address:	_____	_____
5. Mailing address:	_____	_____
6. Phone:	(Home) _____ *May we phone you at home? (Work) _____ *May we phone you at work? (Cell) _____ *May we phone you on your cell?	(Home) _____  (Work) _____  (Cell) _____
7. Fax:	(Home) _____ *May we fax you at home? (Work) _____ *May we fax you at work?	(Home) _____  (Work) _____
8. Email:	(Home) _____ *May we email you at home? (Work) _____ *May we email you at work?	(Home) _____  (Work) _____
9. Occupation:	_____	_____
10. Employer's name:	_____	_____
11. Employer's address:	_____	_____
12. Gross annual income: \$	_____	\$ _____

\*\*\*Please also give details of income levels (i.e. employed on a salary? Bonuses included? Self-employed? Income from Trusts/Companies? Etc...):

13. Do you have a Will? **Yes or No**

14. Do you know that a Will is still valid even after marriage, and that until you are divorced your spouse still has rights to your estate?

15. Do you know that marriage counselling, guidance facilities and mediation services are available to you? **Yes or No**

**BACKGROUND:**

16. Where were you married (details of City/Town, etc... and Province):

17. Date of cohabitation and marriage (please detail both dates if you lived together for a period of time prior to marriage).

(i) Date of cohabitation:

(ii) Date of marriage:

18. When did you separate or plan on separating?

19. Is the separation the result of adultery, abuse or cruelty? **Yes/No** If YES please provide details:

20. Have you attempted reconciliation? **Yes/No**  
Is there any possibility of reconciliation? **Yes/No**

21. Are there any interim Agreements or Court Orders? If YES please provide details:

22. Have either of you commenced a Statement of Claim for Divorce (with or without Division of Matrimonial Property)? If so, please give the Action No. \_\_\_\_\_ and confirm the court district (City and Province);

**CHILDREN:**

23. Full legal names, addresses and ages of children (including step children):

<b>full legal name of child</b>	<b>address of child</b>	<b>date of birth</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____

\*\*\*Please indicate if any of the above children are your step-children or your children from a previous relationship

24. Who will be making the major decisions for the child/children? Will it be shared or by one sole parent? If by one sole person give details as to why and confirm if this is by agreement between yourselves:

25. Who will the child/children have their day-to-day residence? Will both parents be spending equal time with the child/children?

26. What is the arrangement for parenting time (time each parent has access to the child/children)?

General weekly access - \_\_\_\_\_

Weekend access - \_\_\_\_\_

Summer access - \_\_\_\_\_

Special occasions access - \_\_\_\_\_

Christmas and New Year's - \_\_\_\_\_

Thanksgiving - \_\_\_\_\_

Easter/Spring Break - \_\_\_\_\_

Parent's Birthdays - \_\_\_\_\_

Child's/children's Birthdays - \_\_\_\_\_

Halloween - \_\_\_\_\_

Religious Holidays - \_\_\_\_\_

Feast Days - \_\_\_\_\_

Father's Day - \_\_\_\_\_

Mother's Day - \_\_\_\_\_

Long Weekends, being the February Family Day weekend, the July long weekend, the August long weekend and the September long weekend.

Any other specific parenting time provisions? If so please give details:

27. Do any of the following (Section 7 expenses) apply to your situation? If so give details (i.e. which children, the cost, etc...):

(a) Portion of the medical and dental insurance premiums attributable to the child/children;

(b) Health-related expenses as outlined in the *Federal Child Support Guidelines* that are not covered by either party's insurance;

(c) Extraordinary expenses for primary or secondary school education or for any other educational programs that meet the child's/children's particular needs.

(d) Extraordinary expenses for extracurricular activities;

(e) Post-secondary educational expenses;

**PROPERTY DIVISION:**

28. Will a property division be involved? **Yes or No.** If **NO** please give details as to why not:

\*\*\* Please note that we recommend a formal property agreement be confirmed, or at least that a matrimonial property claim is made so that you have finalization regarding a property division.

29. If a property division will be taking place please provide me with a detailed list of all of your assets and liabilities with values (please do not list specific household items, rather lump those into one category or include a list for me of any division of items that has already been agreed to) – attached additional pages as required:

30. Even if you are very familiar it is still recommended that you and your spouse fully disclose all of your assets and liabilities between yourselves. Will this be done (i.e. exchange of income tax returns, bank statements, credit card statements, etc...)? **Yes or No.** If **NO** please give details as to why not:

31. Do you have any specific questions or concerns? If so please detail them:

**SUMMARY:**

WHAT RESULTS WOULD YOU LIKE TO OBTAIN (please give details)?

1. **AGREEMENT** (all will include provisions for custody, access, child support and spousal or waiver of spousal support as applicable):
  - A. DIVORCE AGREEMENT
  - B. DIVORCE AND PROPERTY AGREEMENT
  - C. SEPARATION AGREEMENT
  - D. SEPARATION AND PROPERTY AGREEMENT
  
2. **PARENTING (CUSTODY AND ACCESS):**
  
3. **CHILD SUPPORT:**
  
4. **SPOUSAL SUPPORT:**
  
5. **RESTRAINING ORDER:**
  
6. **PROPERTY:**